

## MINUTES

### HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in a regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, February 3<sup>rd</sup>,2021 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:18 am and all of said persons were present: Commissioner Loretta ROBINSON, Commissioner Lee SPILMAN, Commissioner Maria GOMEZ, and Commissioner Eva GARCIA.

Also, present were Fire Chief Dave PARKER, Office Manager Aamanda CARRIER, Executive Assistant Michelle GUERRERO, Community Liaison Francheska SANTIAGO, Rick REEG, Arthur NAVARRO, Julio PADILLA, Robert HOLLEY, Michael SNEATH, Raymond DEANDA, Daniel MICHIE, Andy PEREZ, Ryan LOCKWOOD all with Aldine Fire & Rescue, Ricardo MARTINEZ with Martinez Architects, Brad DILL with BD Realty Advisors, and Ira COVELER District Council with Coveler & Peeler.

#### 3.TO RECEIVE PUBLIC COMMENT:

Special Service Coordinator Robert HOLLEY introduced Julio PADILLA who has recently been hired as a part-time employee to assist in the district pre-plans.

4. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to pay Districts bills.

5. TO MODIFY AND AMEND THE DISTRICT'S 2021 BUDGET:

No action, item tabled.

6. TO REVIEW AND TAKE ANY ACTION REGARDING CONSTRUCTION, REPAIRS, OR RENOVATIONS TO THE DISTRICT REAL PROPERTY:

Brad DILL from BD Realty Advisors presented the board with an update on the following projects: Station 21 and Administrative Building. (View attachment)

Motion by Commissioner ROBINSON, and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the execution of an agreement with the Century Plaza Association to abandon and relocate the building and parking set back lines along your northern and eastern property lines.

Motion by Commissioner ROBINSON, and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to authorize Commissioner Jerry LOYD and Commissioner Loretta ROBINSON to sign plat, once it is available.

Motion by Commissioner ROBINSON, and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the execution of the Quitclaim Deed for the Cemetery Triangle to the Mueschke Cemetery Association.

Ricardo MARTINEZ from Martinez Architects presented the board a monthly update of the following projects: Station 11, Station 41, Station 21, and the Administrative building. (View attachment)

Motion by Commissioner ROBINSON, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve pay Application No.16 in the amount of \$391,185.00 submitted by Gamma Construction for construction of Station no. 11.

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to approve Application No.8 in the amount of \$169,903.23 submitted by Flintco for construction of Station no. 41.

7. TO REVIEW AND TAKE ACTION REGARDING REQUISITION REQUEST SUBMITTED FOR THE PURCHASE, REPAIR OR REPLACEMENT OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES, AND APPARATUS:

Chief PARKER presented the board with the following requisitions:

1. Vendor: Intex United  
Amount: \$4,740.00  
Item: Fabricated Dimensional Letters- Station 21

Motion by Commissioner ROBINSON, and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the Fabricated Dimensional Letters for Station no. 21, amount not to exceed \$4,740.00.

2. Vendor: SMJ  
Amount: \$3,476.00  
Item: Turbo Draft T-5

Motion by Commissioner GARCIA, and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve the turbo draft for tanker 11, amount not to exceed \$3,476.00.

8. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

Chief PARKER presented the board with the following training request:

1. Course: Texas Fire Chief's Association Annual Conference  
Attendees: Fire Chief Dave PARKER  
Dates: April 4<sup>th</sup>- April 9<sup>th</sup>, 2021  
Amount: \$1,347.69

Motion by Commissioner ROBINSON, and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the requested training for Fire Chief Dave PARKER to attend the Texas Fire Chief's Association Annual Conference, amount not to exceed \$1,347.69.

9. TO REVIEW AND TAKE ACTION ON MATTERS RELATED TO COVID-19:

Chief PARKER informed the board that there has been an employee recently exposed not within the district. The employee remains in quarantine until further notice.

No action, item tabled.

10. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251:

No action, item tabled

**Closed session began at 12:09 pm**

11. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE §323.3022 TO DISCUSS SALE TAX MATTERS:

12. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

13. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

**Open session resumed at 1:10 pm**

14. TO REVIEW AND TAKE ACTION REGARDING ON DISTRICT PERSONNEL MATTERS:

No action, item tabled.

15. TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ANY REAL PROPERTY MATTERS:

No action, item tabled.

16. ADJOURNMENT:

Commissioner ROBINSON moved for adjournment; Seconded by Commissioner GARCIA with a vote of 5 to 0 to adjourn the meeting.

**The meeting adjourned at 1:11 pm.**